## Following are the committees constituted to monitor various activities

S.no	Name of the committee	Convenor	
1	Academic committee	Dr.K.Ramakrishna	
2	Examination committee	Mr.S.P.N.Kumar	
3	Industry institution collaboration committee	Mrs.S.Swathi	
4	Alumni coordination cell	N.Divya	
5	Mentor mentee counselling committee	Mr.K.Venkateswarlu	
6	Publication committee	Dr. Amit kumar	
7	Website committee	Mr.S.P.N.Kumar	
8	Eco club	Ms.K.Gnaneswari	
9	Anti ragging committee	Mr.K.Venkateswarlu	
10	IQAC cell	Mrs.K.Keerthi sai	
11	Internal complaint committee	Mrs.B.N.B.Vaidehi	
12	Ethical committee	Dr.P.Vineela	
13	Sports committee	Ms.K.Sai priyanka	
14	Cultural committee	Mrs.N.Sree Gayatri	
15	Women's Grievance cell	Mrs.N.Divya	
16	NSS	Ms.K.Sruthi	
17	Placement cell	Dr.K.Ramakrishna	
18	Library committee	Mrs.T.Prasanthi	
19	Transport committee	Mrs.M.Sesha sai Durga	
20	Hostel committee	Dr.Anju	
21	Grievance redressal committee	Mrs.B.N.B.Vaidehi	
22	SC and ST cell	Dr.G.Vedapriya	

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## **Composition of Governing Body**

S.No	Name	Qualification	<b>Current Position</b>	Position in the BOG	Nominated by
1	Dr. N.Satish Reddy	M.B.A.	President – Sarojini Educational Society	Chairman	Society
2	Dr.N.Sesha Reddy	M.A., B.L.	Vice – President – Sarojini Educational Society	Member	Society
3	Sri N.K.Deepak Reddy	M.Tech.	Secretary – Sarojini Educational Society	Member	Society
4	Sri. B. Venkata Rami Reddy		Joint Secretary – Sarojini Educational Society	Member	Society
5	Dr. N.Suguna	M.B.B.S.	Member – Sarojini Educational Society	Member	Society
6	Smt. N.Sruthi	B.Tech.	Member – Sarojini Educational	Member	Society
7	Dr. K. Ramu	Professor	University Nominee	Member	JNTUK, Kakinada
8	Regional Officer, South Central Region, AICTE, Hyderabad	, -	AICTE Nominee	Ex-officio Member	AICTE
9	Director of Tech. Education, A.P.	-	State Government Nominee	Ex-officio Member	State Government
10	Mr. K Venkateswarlu	M.Pharm	Asst. Professor	Faculty Member	Principal
11	Dr.K.Ravishankar	M.Pharm Ph.D	Principal, Aditya college of pharmacy	Member – Secretary	Society

## **Functions and Powers**

- To offer the facilities necessary for the effective conduct of the educational programmes and the upkeep of a suitable learning environment and discipline.
- To assess the educational quality in relation to the Institute's mission.

- To develop and hire qualified administrative, academic, and other auxiliary workers, to decide on their pay and working conditions.
- To determine promotion eligibility and performance evaluation eligibility.
- To concentrate on the execution of strategic initiatives.
- To provide a structure for financial resources and efficient operation of the establishing and implementing plans for the improvement and wellbeing of staff
- To keep an eye on the college's academic and other relevant activities.
- To take into account the staff selection committee's suggestions.
- To take into account the significant correspondence and policy decisions from the University, Government, AICTE, etc. To give suggestions on the planning and management of the college; To oversee the development programmes for staff and students.
- Based on the recommendations of the AICTE, the Government of Andhra Pradesh, the fee and other costs that are payable by the students to the college are fixed.
- Implement scholarships, fellowships, studentships, medals, prizes, and diplomas in accordance with the Department Advisory Board's suggestions (DAB).
- Based on the DAB's recommendations, approve the institution's new degree-granting programmes of study.
- Carry out any other tasks that may be judged appropriate for the college's goals and proper development.
  - To approve the college's annual budget.
  - To manage and administer the College's revenues and possessions and to carry out all administrative matters not otherwise specifically provided for.
- To review the audited income and expenditure accounts and approve them for the College each year.
- Establishing the quantity, requirements, and cadres for new academic and teaching positions.

- On the suggestion of the Selection Committee, to appoint such Professors, Associate Professors/Readers, Assistant Professors, and other academic staff as may be required.
- To establish, in cooperation with the Academic Council, the responsibilities and terms of employment for Professors, Associate Professors, Assistant Professors, and other academic staff members maintained by the College.
- To make arrangements for the hiring of visiting professors and visiting fellows. To designate candidates for administrative, ministerial, and other relevant positions in accordance with the established cadres or in another manner after consulting with the Finance Committee.
- To establish and enforce discipline among College personnel and to implement the required disciplinary measures as necessary.
- To oversee and control the College's finances, accounts, investments, property, and all other administrative affairs, and to this end, to select the appropriate agent or agents.
- To consider, rule on, and, if appropriate, address any complaints of the University staff members and pupils.
- To decide on a symbol, create a shared seal for the College, and establish rules for its care and use. Establishing fellowships, such as Scholarships, Studentships, Medals, and Prizes in accordance with the bye-laws that will be drafted for the purpose.
- To change fees and other costs and receive payment.
- To appoint such Committees with the authority and mandates granted by the Board of management is free to co-opt individuals onto these Committees as it sees fit.
- To create one or more accounts for the College with any of the scheduled banks and to establish the operation rules for those accounts.
- To oversee the business, finances, accounts, investments, mobile properties, and everything else.

To acquire any land, buildings, or works that may be required or useful for the College's purposes on the terms and under the conditions that it may judge fit and proper.

To provide the building or buildings, premises, furniture, fittings, equipment, appliances and other facilities necessary for carrying out the work of the College. To advise the Holding Trustees (if any) on matters regarding acquisition, management and disposal of any immovable property on behalf of the College.

• To keep accurate books and records, as well as to create annual statements of accounts that include the balance sheet for each prior fiscal year.

To keep accurate books and other pertinent documents, as well as to create annual statements of accounts that include the balance sheet for each prior fiscal year in the manner permitted by applicable regulations or bylaws.

• To establish the pension, insurance, provident fund, and gratuity that it may deem appropriate for the benefit of the employees of the College and to assist in the establishment and support of Associations, Institutions, Funds, Trusts, and conveyances intended to benefit the staff and the students of the University in the manner and under the conditions that may be prescribed by the Bye-laws.

To form Divisions and Departments for the University's academic activities and functions on the suggestion of the Academic Council and assign them Study, Teaching, and Research areas.

• To administer tests or exams for enrollment in the college's courses, administer tests or exams for degrees and diplomas, announce the results of those tests or exams, and confer, grant, or award degrees, diplomas, certificates, and other academic titles and distinctions.

To determine the compensation and travel and other allowances for examiners, moderators, tabulators, and other employees appointed for examinations in conjunction with the Academic Council and the Finance Committee.

- To develop, operate, and manage hostels for the students of the College.
- To acknowledge, manage, control, and supervise dorms that are held by students and to revoke such acknowledgment.
- The College's main executive body, the Board of Management, shall have the authority to make any decisions necessary to ensure the smooth and effective operation of the College.



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